

**CITY OF IRON RIVER
DOWNTOWN DEVELOPMENT AUTHORITY
REGULAR MEETING MINUTES
January 15, 2018
12:15 P.M.**

Chairman Tarsi called the meeting to order at 12:15 P.M.

Roll Call: Glen Waarvik, Jim Duda, Adam Holroyd (12:17 pm), Ed Lindwall, Tarsi.
Absent: Mark Saigh and Roger Zanon.

Also Present: City Manager David Thayer and City Clerk Rachel Andreski.

Public in Attendance: None.

PUBLIC COMMENT: None.

APPROVAL OF THE AGENDA:

Duda moved, with support from Waarvik, to approve the agenda as presented. All in favor;
Motion carried. Absent: Saigh and Zanon.

APPROVAL OF MINUTES:

Duda moved, Lindwall seconded, to approve the following minutes as written:

- (a) December 18, 2017 Regular Meeting Minutes

All in favor; Motion carried. Absent: Saigh and Zanon.

Tarsi announced Jim Quayle tendered his resignation and thanked him for his service.

REPORTS:

- (a) City Manager: Thayer is unable to locate an ordinance and/or adopted bylaws for the creation of the DDA. He has found an amended plan changing geographic outlines of the DDA area. State statute affirms that if the population is greater than 100, then a resident or member of the general population must hold a seat on the Authority. Thayer feels that we are close to that so he will perform a study, as this is something to keep in mind when filling vacancies.

Thayer explained this is the time of year to work on the Capital Improvements Plan and is requesting input. He read an excerpt from the DDA's Plan about striving to improve the Iron River as it is a Blue Ribbon Trout Stream. Thayer added it was discussed at Council about improving visibility on the Iron River around Adams Street and Genesee Street. There is also the possibility of rekindling discussion with Harvey Nelson to acquire his property for a potential developer. Waarvik stated that whether there's a plan to build something or not, it should be done. Thayer added that his previous negotiation with Nelson left them approximately \$8,000 apart. Thayer requested the Authority ponder on the subject and be ready for discussion at a later date.

Thayer discussed the flower program and the Golden K's participation in performing the watering duties last summer. There hasn't been much conversation yet as Thayer wants to know if the Authority wants to do something other than hanging baskets. Thayer also spoke with Robert Rafferty of Trico, and they can no longer provide large groups as in the past as the new policy is one coach per worker. Thayer asked Rafferty if he would be willing to work with volunteer master gardeners, and he said they should start their own project. Tarsi stated that he likes the idea of some type of sidewalk planter like Iron Mountain or Florence has. Thayer added some attention will need to be made to the rain gardens as they have settled and are in need of soil and more stone put in place. Holroyd like the banner idea as long as they can be changed out three to four times a year, and be used for advertisement purposes like the Rodeo. Duda is worried about fading from the sun, and if they would last more than a year. Thayer stated Rafferty wants to come in February to do a presentation.

Thayer reminded the group that he and Nicolet Sign are still working on selling the display sign. Thayer has had discussions with a local surveyor to perform a survey that was discussed at the last meeting. Work will be done in the spring and shouldn't be all that expensive as he has most of the data from that area.

Holroyd asked if there is the possibility of putting something in the island by the Happy Trails Parking Lot on 4th Avenue.

- (b) Façade Committee: Thayer reported checks have been written for the approved grant recipients from last meeting. Current applications will now be accepted and reviewed in March.

FINANCIAL REPORTS:

DDA Financial Report – December 2017: Tarsi asked how much non-committed funds the DDA has, and Thayer stated \$100,000. Waarvik moved to approve the December, 2017 Financial Report. Lindwall seconded.

Roll Call: Ayes-5: Duda, Holroyd, Lindwall, Waarvik and Tarsi. Nays: 0. Motion carried. Absent: Saigh and Zanon.

OLD BUSINESS

None.

NEW BUSINESS

2018 Meeting Schedule: As per the Open Meetings Act, the Authority must establish a meeting schedule. Thayer suggested the same as last year, which is the third Monday of the month at 12:15 p.m. with the no meetings in July or November. Holroyd moved, Duda supported to adopt the suggested schedule as presented. All in favor; Motion carried. Absent: Saigh and Zanon.

Elections of Vice Chair: Tarsi explained he received a letter of resignation from Quayle, who was the Vice Chair. Lindwall moved, Waarvik seconded to appoint Holroyd.

Roll Call: Ayes-4: Duda, Waarvik, Lindwall and Tarsi. Nays: 0. Motion carried. Abstain-1: Holroyd. Absent: Saigh and Zanon.

PUBLIC COMMENT

None.

DDA Member Comments: Holroyd requested a planning meeting to discuss the compilation of an improvements plan. Thayer stated he can hold a special meeting to do just that.

Tarsi asked if there has been any more news on the Iron County Armory closing. A mega armory is supposed go be built in Marquette where all of the UP will be responsible. If it does close, then the municipality will be offered the opportunity to acquire ownership.

Adjournment:

Duda moved, with support from Holroyd, to adjourn at 1:33 p.m. All were in favor; Motion carried. Absent: Saigh and Zanon.


Rachel Andreski, City Clerk