

**IRON RIVER CITY COUNCIL
REGULAR MEETING
WEDNESDAY, OCTOBER 1, 2003
6:00 P.M.**

The meeting was called to order at 6:00 p.m. in the Legion Room of the Iron River City Hall, with Mayor Charlotte Soderbloom presiding.

The Pledge of Allegiance was recited.

Members present included Councilmen Virgil Thompson, Roger Zanon, Tom Beber, Ray Coates, Mayor Charlotte Soderbloom, City Manager Rick Commenator, City Attorney Mark Tousignant and City Clerk Peggy Shamion.

Jan Huizing, Arthur Sacheck, George Treado, Tom Mayo and Bernie St. Germain also attended the meeting.

Additions to the agenda included under Financials (d) City Attorney bill; New Business (c) Election Workers Resolution, (d) Copy machine options and under Old Business (d) sewer project.

Beber moved with Coates supporting to accept the amended agenda. All were in favor. Motion carried.

**APPROVAL
OF AGENDA**

Minutes of the regular meeting held on September 17, 2003 were approved on a motion from Thompson and Beber supporting. All were in favor. Motion passed.

**APPROVE
MINUTES**

There were no public comments at this time.

The September check register was accepted on a motion from Beber with Zanon supporting. All were in favor. Motion carried.

All department reports were accepted on a motion from Beber with Coates supporting. All were in favor. Motion passed.

**DEPT.
REPORTS**

FINANCIALS

Tom Mayo gave an update on the water project. All the pipe work is completed and the paving will begin next week.

**APPROVAL
OF PAY
ESTIAMTE
#21 FOR I.R.
WATER
PROJ**

Beber moved with Soderbloom supporting to approve pay estimate #21 for payment.

Roll Call: Ayes: 5 Nays: 0 Motion carried.

STS Consultants invoice for \$1,030.75 for the River/Allen Project was approved for payment on a motion from Beber with Coates supporting.

**APPROVE
INVOICE
FOR RIVER
ALLEN ST.
PROJ**

Roll Call: Ayes: 5 Nays: 0 Motion passed.

The 7TH Ave. Reconstruction Project invoice from STS Consultants for \$15,421.25 was approved for payment on a motion by Thompson with Beber supporting.

Roll Call: Ayes: 5 Nays: 0 Motion carried.

**INVOICE 7TH
ST.
RECONSTRU
CTION**

Legal fees for September totaling \$794.18 were approved for payment on a motion from Coates and Thompson supporting.

Roll Call: Ayes: 5 Nays: 0 Motion passed.

LEGAL FEES

OLD BUSINESS

Beber moved with Coates supporting to authorize the City Manager to sign the MDEQ Wellhead Protection Grant papers on behalf of the city.

Roll Call: Ayes: 5 Nays: 0 Motion carried.

**WELLHEAD
PROTEC-
TION
AUTHORIZA
TION**

Wayne Cronkright owns two lots on 9th St. and is interested in purchasing two lots on 10th street that would border those lots. He has decided that due to the cost of utilities, he would like to build a house on the 9th St. lots instead of 10th St., but would like to purchase the additional lots for privacy.

**SELL 2 LOTS
IN
MINCKLER
ADD TO
WAYNE
CRONK-
RIGHT**

After some discussion, Beber moved with Coates supporting to accept the bid of \$375/per lot in the Minckler Addition (as advertised) with a four year reverter clause, in which he would have to build a house on the 9th Street lots during that time or the city would get the two lots on 10th Street back.

Roll Call: Ayes: 5 Nays: 0 Motion passed.

Documents for the MDOT Enhancement Grant for the Apple Blossom Trail were authorized for signature from the Manager and Mayor on a motion from Coates and Beber showing support.

Roll Call: Ayes: 5 Nays: 0 Motion carried.

**APPLE
BLOSSOM
TRAIL**

Coates thought that since the city has until 2009 to have the infiltration throughout the city corrected according to the consent order from the DEQ, and since the residents can't really afford a new total sewer project, the city could repair only parts of the sewer project.

**SEWER
PROJECT//IN
FILTRATION**

During the interim of waiting to hear from Rural Development regarding a sewer project throughout town, Coates thought perhaps Manager Commenator could meet with STS Consultants to investigate a cost estimate of repairing parts of the sewer line and prioritize the areas.

Commenator will get engineering estimates and report back to the board.

NEW BUSINESS

It recently became aware that the city has been paying the water and sewer bills for the County Fairgrounds, since meters were installed in May of 2000.

**WATER
BILLS AT
FAIRGROUN
DS**

Staff had remembered that this was something Jan Huizing worked out when he was Manager. Commenator spoke to Mr. Huizing and was told that there wasn't a contract or agreement but the council approved it.

After researching the minutes and manager's reports since January 2000, no records have been found where this was approved.

This is a county owned facility and the whole county uses it. Commenator doesn't feel the city should pay the utilities and suggested that we start billing the county for those services. The board agreed to proceed with billing the county.

The Government Accounting Standards Board's Statement (GASB-34) changes the financial reporting of state and local governments. We have a schedule of general fixed assets, but do not have the details on land, buildings or infrastructure that meets the GASB-34 requirements. We need to complete gathering the data in time for inclusion in this year's audit report.

GASB-34

Commenator has received a proposal from Maximum Inc. to prepare inventory and appraisal records to comply with GASB-34. They have also been hired by various schools in assisting them.

Auditor Diane Rostagno has suggested to Manager Commenator that if the city does hire this firm, they also purchase the annual valuation service for \$1,000 which would go into effect next year.

Beber moved with Soderbloom supporting to accept the proposal from Maximum Inc. for inventory and appraisal services and also purchase the \$1,000 annual valuation service.

Roll Call: Ayes: 5 Nays: 0 Motion passed.

The photo copier in the office is broke and is going to cost approximately \$700 to repair. Due to an oversight on the company's part, they did not mail us a renewal for the maintenance contract in January 2003.

**PHOTO
COPIER
MAINTENAN
CE
AGREEMENT**

Clerk Shamion informed the board that they have two options. They can pay the \$700 to repair the machine and then purchase a maintenance agreement for \$600 from 11-1-03 to 10-31-04; or select option 2 and pay \$1200 which will cover the \$700 repairs, but will expire 1-1-04 and then would have to purchase another maintenance agreement. She recommended the \$600 agreement and pay the \$700 for repairs to the machine.

Coates moved with Beber supporting to follow the recommendation of the City Clerk and purchase from Northern Printing Option 1 for a \$600 maintenance fee from 11-1-03 to 10-31-04 and pay to repair the copier.

Roll Call: Ayes: 5 Nays: 0 Motion carried.

**PHOTO
COPIER
MAINTEN
ANCE
AGREEMENT**

At a recent conference Clerk Shamion attended, she learned that the city should be deducting social security from the election workers pay. To bypass this, the city must adopt a resolution amending their 218 Agreement with the State of Michigan and the Social Security Administration.

**MODIFY 218
AGREEMENT
FOR -
ELECTION
WORKERS**

Coates moved with Beber supporting to follow the recommendation of the City Clerk and adopt a resolution to modify the 218 Agreement for election workers.

Roll Call: Ayes: 5 Nays: 0 Motion passed.

Beber moved with Coates supporting to adjourn the meeting at 7:13 p.m. All were in favor. Motion passed.

Peggy Shamion, CMC
City Clerk