

**CITY OF IRON RIVER  
DOWNTOWN DEVELOPMENT AUTHORITY  
REGULAR MEETING MINUTES  
February 25, 2019  
12:15 P.M.**

Vice-Chairman Adam Holroyd called the meeting to order at 12:22 P.M.

Roll Call: Glen Waarvik, Ed Lindwall, Roger Zanon and Holroyd

Absent: Mark Saigh and Terry Tarsi

Also Present: City Manager David Thayer and City Clerk Rachel Andreski

Public in Attendance:

None.

**PUBLIC COMMENT:**

None.

**APPROVAL OF THE AGENDA:**

Lindwall moved, with support from Waarvik, to approve the agenda as presented. All in favor; Motion carried. Absent: Saigh and Tarsi.

**APPROVAL OF MINUTES:**

Lindwall moved, Zanon seconded, to approve the following minutes as written:

- (a) January 21, 2019 Regular Meeting Minutes

All in favor; Motion carried. Absent: Saigh and Tarsi.

**REPORTS:**

- (a) City Manager: Thayer stated he has officially enrolled the Iron River DDA with the State of Michigan as part of the Re-codified Tax Increment Financing Act. Thayer will be working on the submission of reports in the near future.

- 1) Welcome Sign Update: Thayer explained after discussions with Nicolet Sign, the new welcome signs will be installed mid-March.
- 2) 2019 Flower Program: Thayer had nothing new to report.
- 3) 2019 Capital Projects: At the last meeting, Thayer discussed in length ideas the DDA can participate in the 2019 Capital Projects Plan. Options to be considered is the Way Finding System for signage, rain garden improvements on Genesee Street, landscape the new welcome signs and create a uniform sidewalk removal system of snow in the central business district of the DDA. The City is going to purchase a new piece of equipment that will be used for snow removal, such as a skid steer (bobcat). Holroyd asked if the City's sidewalk in front of the lots they own on Genesee Street will then have their snow removed in a timely fashion. Thayer stated at least by the next day after the storm.

Thayer noted that the DPW removed snow on the north side of Adams Street from River to 7<sup>th</sup> Avenue. Normally the DPW would have River Avenue to 9<sup>th</sup> Avenue completed, however, with the amount of snow, some members of the DPW absent, and equipment failure, they were not able to finish.

Holroyd read in the minutes from the last meeting, that Paul Schuytema of the ICECA was going to make contact with the MEDC about the downtown apartments. Also discussed was the incubator project. Holroyd requested an update. Thayer has a call into Jen Tucker of the MEDC do discuss these items. He is waiting for her response.

Lindwall asked for an update on the green colored house at the intersection of Adams and N. Washington Avenue. Thayer stated that it is not condemnable, so he will have to continue working with the owner.

Holroyd stated he's all for the uniformity of snow removal on sidewalks, but would like to see the plan first. He's concerned with the parking lots not being plowed for two or three days after a storm as well.

Zanon moved, Lindwall seconded, to approve and authorize the City Manager to implement the Way Finding sign system, rain garden improvements on Genesee Street, landscape for the new welcome signs and uniform snow removal system on the sidewalks in the central business district of the DDA.

Roll Call: Ayes-4: Waarvik, Lindwall, Zanon and Holroyd. Nays: 0. Motion carried.  
Absent-2: Saigh and Tarsi.

- (b) Façade Committee: Thayer explained that a new member is needed for the committee to replace Jim Duda. Waarvik volunteered to fill the vacancy. Thayer stated we will have a meeting soon, and Alice's is currently the only applicant thus far. Holroyd asked if there are no applicants, would there be consideration to expand the boundaries to the entire DDA District. Thayer stated it is a possibility, however, it would have to be limited to a commercial type building. He explained that this program is an incentive to provide funding to update the traditional commerce area of the DDA.

#### **FINANCIAL REPORTS:**

DDA Financial Report – January 2019: Zanon moved to approve the January 2019 Financial Report. Lindwall seconded.

Roll Call: Ayes-4: Waarvik, Lindwall, Zanon and Holroyd. Nays: 0. Motion carried. Absent-2: Saigh and Tarsi.

Accounts Payable Report – January 2019: Zanon moved to approve the January 2019 Accounts Payable Report. Waarvik seconded.

Roll Call: Ayes-4: Lindwall, Waarvik, Zanon and Holroyd. Nays: 0. Motion carried. Absent-2: Saigh and Tarsi.

#### **OLD BUSINESS**

None.

#### **NEW BUSINESS**

None.

**PUBLIC COMMENT**

None.

**DDA Member Comments:**

Thayer noted that the annual request from the UP Rodeo was received and will be included on the next agenda. He feels it would be appropriate for the DDA to sponsor the full \$5,000.

Holroyd asked if the DDA has a logo and a banner that could be displayed at these events.

Thayer stated that he didn't believe so. Holroyd suggested Thayer contact Mr. Rometti at the High School to see if he and his students could design something then have a banner made.

**Adjournment:**

Waarvik moved, Zanon supported to adjourn at 12:40 p.m. All in favor; Motion carried. Absent: Saigh and Tarsi.

  
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Rachel Andreski, City Clerk